



*Respectful, Responsible, Safe & Prepared*

## **SCHOOL BOARD MEETING MINUTES March 24, 2020 Regular Meeting**

Pursuant to the regulations, the regular Board meeting was held virtually on the above date in the Waupaca High School LMC Distance Learning Lab, via Google Meet, and by phone.

### **President's Comments and Pledge of Allegiance:**

Stephen Johnson welcomed everyone and advised that this is the first time the Board has had to hold a meeting via video conferencing and live stream platforms, which do meet open meetings laws. He thanked the City of Waupaca for assisting the Board with broadcasting the meeting on TV Channel 991.

Mr. Johnson also expressed, on behalf of the Board, how proud they are of the entire Comet family and grateful for the many hours they spent in continuing the educational plan of our students by establishing and providing distance learning, providing breakfasts and lunches to our students, as well as continuing to provide overall support to our students and families. He also expressed the Board's gratitude to law enforcement, healthcare workers, and many others in the community.

He then led the Board in the Pledge of Allegiance.

### **Call to Order:**

The meeting was called to order by President Stephen Johnson at 5:15 p.m., and he explained the normal Board meeting procedure.

### **Roll Call:**

Present in the WHS Distance Learning Lab: Stephen Johnson. Virtually present via Google Meet: Dale Feldt, Sandra Robinson, Mark Polebitski, and Betty Manion. Patrick Phair and Steve Hackett were present via phone.

### **Also Present:**

Present in the WHS Distance Learning Lab: Ron Saari, Sandy Lucas, Stephanie Knuth, Mark Flaten, Carl Hayek, and Laurie Schmidt. Virtually present via Google Meet: Steve Thomaschefsky, Mike Werbowski, Rhonda Hare, and Laura Colbert.

### **Resolution Allowing Board Members to Attend Meetings Electronically 032420-1:**

A motion was made by Sandra Robinson and seconded by Steve Hackett to approve Resolution 032420-1 allowing Board members to attend meetings electronically, as presented. The motion carried unanimously on a roll call vote.

### **Anticipated Motion to Waive Public Comment Section:**

Because of the virtual platform, a motion was made by Mark Polebitski and seconded by Sandra Robinson to waive the public comment section of the agenda. The motion carried unanimously on a roll call vote.

**Approval of Agenda:**

A motion was made by Betty Manion and seconded by Patrick Phair to approve the agenda as presented. The motion carried on a 6-0-1 roll call vote, with Steve Hackett not voting due to a technical issue.

**Public Comment:**

Waived.

**Approval of Minutes:**

A motion was made by Sandra Robinson and seconded by Dale Feldt to approve the February 25, 2020, regular board meeting minutes as presented; the March 5, 2020, expulsion hearing minutes as presented; and the March 15, 2020, special board meeting minutes as presented. The motion carried on a 6-0-1 roll call vote, with Patrick Phair not voting due to a technical issue.

**Communications:**Recognitions:

Mr. Saari noted the thank you notes received by the Board. He also expressed how proud everyone is of WLC Associate Principal Jody Pankratz's nomination for the 2019-2020 LifeChanger of the Year Award.

District Administrator's Report:

Mr. Saari expressed his thanks to the entire staff for a great job in continuing the District's educational plan. It is a true collaborative effort among all teams and shows collaborative leadership. He also summarized the many things that were required to establish distance learning, such as providing internet access and hotspots to families as well as Chromebooks for all students in grades 3-12. The District also provides students with a free lunch and breakfast for the next day. Mr. Saari also noted that teacher flexibility is key in distance learning and Student Services is continuously reaching out to families. Daily administration meetings were held and daily communications were sent to families and staff. Daily Core Team meetings continue. The District's website has a Covid-19 tagline at the top to provide updates.

Mr. Saari and City Administrator Aaron Jenson have been and will continue to be available for interviews by the radio station to provide updates regarding Covid-19.

Per DPI communications, the District can apply for a waiver waiving the mandatory hours of instruction. In order to accomplish this, a public hearing has to be held by the Board and the waiver must be approved by the Board.

**Monitoring:**Technology Updates and Long Term Planning (Sustainability):

Steve Thomaschefskey provided an update on the technology currently in use throughout the District, goals for 2020-2023, and recommendations. He also advised that the budget will remain the same for the next three years; after the third year, there will be approximately a 5% increase. The IT Department is also collaborating with the City of Waupaca Public Library.

**School Board:**Appointment of Representative to the WHS Scholarship Foundation Committee:

Because of Mr. Feldt's expressed interest, Board President Johnson appointed Dale Feldt as the Board's Representative on the WHS Scholarship Foundation Committee.

Upcoming Meetings and Other Activities:

The Board was reminded of the following upcoming meetings and other activities:

March 30, 2020 – Building and Grounds Committee Meeting – 10:00 a.m.

April 6, 2020 – School Board/CEC Governance Council Retreat – 11:00 a.m. – Postponed to a date to be determined

April 7, 2020 – Election Day

April 14, 2020 – Regular Board Meeting – 5:15 p.m.

**Personnel Committee:**

Committee Report:

Because Committee Chairperson Betty Manion was unable to attend the Committee meeting, Committee member Patrick Phair reported that the following recommendations were made by the Committee. Mr. Flaten also advised that no changes have been made to any of the items discussed since the Committee meeting.

Recommendation on Speech/Language Services for the 2020-2021 School Year:

A motion was made by Patrick Phair, per committee recommendation, to discontinue/nonrenew the Speech and Language Therapy services contracted with CESA 5 and the 66.03 Agreement with Weyauwega-Fremont School District and instead hire a 1.0 FTE Speech Language Pathologist for the School District of Waupaca. The motion carried unanimously on a roll call vote.

Recommendation on District Staffing:

A motion was made by Patrick Phair, per committee recommendation, to accept and support the Administration's recommendation as presented for the next school year. The motion carried unanimously on a roll call vote.

Recommendation on 2020-2021 CESA 5 Services Contract:

A motion was made by Patrick Phair, per committee recommendation, to approve the CESA 5 Services Contract as presented. The motion carried unanimously on a roll call vote.

Recommendation on Substitute Teacher Pay:

A motion was made by Patrick Phair, per committee recommendation, to increase the Substitute Teacher daily pay rate by \$10.00 per day, from \$100.00 per day to \$110.00 per day, effective April 1, 2020. The motion carried unanimously on a roll call vote.

**Resolution Authorizing Retaining Staff in Pay Status and Work 032420-2:**

A motion was made by Steve Hackett and seconded by Sandra Robinson to approve Resolution 032420-2 authorizing the Superintendent to retain staff in pay status and work, as presented. The motion carried unanimously on a roll call vote.

**Resolution Authorizing Continuing Services with Vendors 032420-3:**

A motion was made by Patrick Phair and seconded by Sandra Robinson to approve Resolution 032420-3 authorizing the Superintendent to continue services with vendors, as presented. The motion carried unanimously on a roll call vote.

**CESA 5 Rental Agreement for 2020-2021:**

Carl Hayek reviewed the Commercial Lease Agreement between the School District and CESA 5 for July 1, 2020, through June 30, 2021. A motion was made by Patrick Phair and seconded by Betty Manion to approve the CESA 5 Rental Agreement for 2020-2021. The motion carried unanimously on a roll call vote.

**Consent Agenda:**

A motion was made by Steve Hackett and seconded by Betty Manion to approve the items of the consent agenda:

Financial Reports:

Accounts Payable Approval - \$2,353,743.32 and Building Fund - \$0  
Cash Receipts - \$4,244,887.83  
Treasurer’s Report - \$8,325,456.21

Resignations:

Kelsey Hurst – WLC Ed. Asst. – Spec. Ed.  
Jessica Konkol – Chain Elem. Kindergarten Teacher  
Kirbi Holat – Head Varsity Volleyball Coach

Hires

Tracie Carrick – WLC 80% 4K Ed. Asst.  
Gretchen Hulka – WLC 4K Ed. Asst.  
Alicia Stiebs – WLC Ed. Asst. – Spec. Ed.  
Cali Nelson – WLC Ed. Asst.

Transfers/Changes:

Jessica Johnson – WLC Ed. Asst. to WLC Ed. Asst. – Spec. Ed.

Extra-Curricular Hires – 2019-2020:

Shane Dillman - Head Boys Varsity Track & Field Coach  
Jess Bank - Assistant HS Girls Track & Field Coach  
Wes Zube - Assistant HS Boys Track & Field Coach

Extra-Curricular Volunteers:

David Yeska - Varsity Baseball Coach  
Michael Kositzke - Varsity Softball Coach  
Chad Mix - Varsity Softball Coach  
Payton Mix - Varsity Softball Coach  
Denny Abrahamson - JV1/Varsity Softball Coach  
Janet Flater - JV1 Softball Coach  
Jeremy Koehler - Varsity Girls Soccer Coach  
Drew Roberts - Varsity Girls Soccer Coach  
Brad Maloney - Varsity Track Coach  
Alisa Masias - Varsity Track Coach  
Tatiana Sotka - Varsity Track Coach

The motion carried unanimously on a roll call vote.

**Adjournment:**

A motion was made by Steve Hackett and seconded by Betty Manion to adjourn the meeting at 6:13 p.m. The motion carried unanimously on a roll call vote.

\_\_\_\_\_  
Date \_\_\_\_\_  
Stephen Johnson, President  
Board of Education

\_\_\_\_\_  
Date \_\_\_\_\_  
Elizabeth Manion, Clerk  
Board of Education